



## Risk Assessment Sheet

Facility / Centre

Date:

Do not use a facility /area that you have deemed as unsafe

	Satisfactory	Action taken
Is the area generally free of litter?		
Is the surface clear of debris e.g. glass / food / spillages / sufficiently cleaned for purpose of activity		
Is all equipment including electrical equipment in a satisfactory / safe condition?		
Have all portable electrical appliances been inspected and tested in the last 12 months?		
Is all other equipment, e.g. Goals, chairs or tables secured and stored appropriately as so not to impede or encroach area to be used?		
Is the facility suitable for disabled persons to access and exit the building in safety?		
Is the area free from general hazards i.e. tripping , cleaning fluids, wiring etc		
Are you aware of emergency procedure in case of evacuation?		
Is there adequate means of escape with signed fire exits? (displaying the running man symbol)		
Are the fire escape routes clear of obstructions		
Are windows of good repair		
Is the area sufficiently lit?		

Assessment completed by:

Signed: